

**10 Steps to Adoption**

**(A brief guide to adopting a dog from Stokenchurch Dog Rescue)**

1. Visit us in person and complete a Pre Adoption Questionnaire - dogs cannot be reserved over the phone or via email. Prior to meeting any dog we would require two forms of ID one of which must be photographic showing your address (i.e. driving licence, passport) and a utility bill dated within the last 3 months. If you live in rented accommodation, you will be asked to provide written permission from your landlord or housing authority as well, confirming that they are happy for you to keep a dog in the property. If you already have a dog/s the permission must state the number of dogs allowed in your property.

2. Look around our viewing kennels, and let us know if you see a dog you are interested in.

3. A dog carer would assess your form for suitability and if we think you and the dog could be a match you would then be required to read the dog’s detailed assessment and any other information we have relating to the dog. A member of the team will talk you through these.

4. If you were happy with the dog’s assessment and once the dog carer had answered any questions, you will meet the dog. During this meeting you would be required to take the dog for an offsite walk.

5. If all is well, we will then place the dog on reserve for 7 days. At point of reservation we will require a £20 non-refundable deposit (deposits are non-refundable unless the reserve is cancelled by SDR) and at point of adoption the £20 would be deducted from the adoption donation.

6. If within 7 days you have not either arranged or completed a second visit for the entire household the reserve will be removed. All visits must be completed within 14 days.

7. If you have another dog/dogs we will carry out a controlled dog mix. If the dog mix is not successful on the first time we will try a second time. Multiple dog households must visit at the same time.

8. One of our volunteers will complete a home check, please ensure prior to arranging the home check that your garden is 100% secure as it will fail the home check if not and the reserve may be removed.

9. Providing the home check passes we will contact you to arrange an adoption talk which are usually held on Monday & Wednesday afternoons at 1.30pm.

10. After the adoption talk, you will be required to complete the paperwork and take your dog home to free up the kennel for another dog needing our help.

It is at this stage the donation is taken and we will give you an adoption pack including 2Kg of food.

On the day you take your dog home you will need to bring with you a collar and/or harness and a lead as well as means of securing your dog in the car for the journey home.

Our dogs have been treated for fleas, wormed, vaccinated, \*neutered, behaviour assessed, vet checked and microchipped, all for the donation relevant for the age of the dog.

*\*For dogs under 10 months, bitches under a year and those currently in season, a neutering voucher will be issued.*

Puppies up to and including 12 months - £275

Dogs from the age of 1 year up to and including 9 years - £200

Dogs from the age of 10 years and over – £140

Of course, the more that you can afford to give us, the better standard of care we can give to the dogs we currently have with us, and to the dogs that may come to us in the future.

**AFTERCARE:** Please remember we are always here if you need to talk to us about advice or guidance on caring for your SDR dog after adoption.

[www.stokenchurchdogrescue.org.uk](http://www.stokenchurchdogrescue.org.uk)

Tel: 01494 482695

**Pre Adoption Questionnaire**

Before completing this form, please ask yourself honestly if you are in a position to give a rescue dog a space in your life.

Please remember that many rescue dogs will have little or no history with them and their past lives may have been abusive or neglectful.

Are you prepared for the change to your daily routine and lifestyle?

**Top of Form**

**IMPORTANT**: This is a pre-adoption enquiry questionnaire and does not guarantee you an adoption nor a reservation of the dog you are interested in. It should be completed by the main carer, who must be over 18 years old.

**Please complete the form in black type or ink only (no highlighting).**

On the multiple choice questions underline your answers, and return the forms in the original word format or as a PDF. Please note any forms that have not been filled as per this instruction will not be eligible for consideration.

**What is the name of the dog you wish to be considered for? ……………………………………..**

Please complete the following information

**Your Details**

**Title:**

**Forename:**

**Surname:**

**Address:**

**Postcode:**

**Email Address:**

**Primary Phone Number:**

**Secondary Phone Number:**

**It is always interesting to read how you have heard about SDR so please tell us**?

**To assist with matching the needs of the dog to your profile please advise of your age group?**

18-29 30-39 40-49 50-59 60-69 70+

**Are you in paid employment? Yes No**

**If no, please state income source**

**What is your occupation?**

**How many hours a week do you work?**

**Are you in the Armed forces?** Yes No

**Please tell us about your pets (please underline the answers that apply)**

**Do you own any other dogs?** Yes No

**Breed(s)**

**Age(s)**

**What is the sex of your dog(s)?**  Male Female

**Is your dog(s) neutered?** Yes No

**Have your dog/s been vaccinated within the last 12 months and have a certificate to confirm this?** Yes No

**If you have an older dog or dog with any illness/disability, would it cope with another dog?**

**Have you had a dog before? If yes but you no longer have him/her please explain why?**

**Why do you want to adopt a rescue dog?**

**Do you own any other pets (cats, rodents, birds, reptiles, other – please state)?**

**Please tell us about your Home (please underline the answers that apply)**

**Is your home a:** House Flat Bungalow Mobile Home Other

**If flat what floor is the flat on:** Ground Floor 1st Floor 2nd Floor Higher

**Is your home in the** City Town Village Countryside

**Are you the owner of the property?** Yes No

**If you live in rented accommodation do you have written permission from your landlord?**

Yes No

\*If you are not the owner of the property we will require either a copy of your tenancy agreement or a letter of permission from your landlord. If you already have one or more pets the letter will need to stipulate how many pets are allowed in the property**.** This is required at point of application.

**Please confirm that you are happy for this information to be shared with a volunteer to enable them to complete a home-check** Yes No

**Is your garden secure from escape?** Yes No Unsure

\*If the garden is not 100% secure the home-check will fail and your reserve may be removed – This includes secure fencing at the relevant fence height (no holes/gaps and any gates must have locks)

**Does the dog have direct access to the garden?** Yes No

**Do you have a side gate to access your garden?**  Yes No

**Do you have a pond/swimming pool/lake/river**  Yes No

**Is the body of water enclosed**  Yes No N/A

**Is your garden a communal garden?** Yes No

**If yes, are dogs allowed in the communal garden?** Yes No N/A

**What is the minimum height of the fence (including gate):** 4ft or less 5ft 6ft Higher

**Would you be prepared to raise the fence height if it is not high enough?** Yes No

**What material is the fence?** Closeboard Wire Mesh Hedge Wall Other

**If there is no garden what access to open space would the dog have?**

**How many adults over the age of 18 live in the home?**

**How many children under the age of 18 live in the home?**

**What are the ages of the children that live in the home?**

**Do you have visiting children?** Yes No **If yes** **what are their ages?**

**How often do they visit?** Daily Weekly Monthly Quarterly Annually

**How active are you?** Very Reasonably Not at all

**How much exercise (in hours per day) would you be able to give your dog?**

**Weekdays** **Weekends**

**Do you intend to use a dog walker?** Yes No

**If yes how often would you use the dog walker?**

**How long will the dog be left alone at any time (including work, shopping and appts etc.)?**

**How many days or part days a week will the dog be left alone (including work, shopping and appts etc.)?**

**How would you cope with a dog that displayed signs of separation anxiety?**

**Help us understand your schedule providing as much detail as possible – please state your morning, afternoon and evening schedule and how often a dog would be left alone?**

**Your Experience (please underline the answers that apply)**

**Have you ever owned a dog before:** As an adult As a child Never

**How many dogs have you owned as an adult where you have had full responsibility?**

**What breeds were these?**

**I want a dog that is already trained:** Yes No To a degree

**I have trained a dog before:**  Yes No

**I am an experienced owner and** Yes No Depends on behaviour

**could train a difficult dog:**

**I would be prepared to take the dog to training classes?** Yes No

**I would enjoy training a dog:** Yes No

**What additional activities have you done with a dog before?**

**Which of the following could you not cope with? (please underline the answers that apply)**

**Toileting indoors** Yes can cope /No cannot cope

**1 Hour training every day** Yes can cope /No cannot cope

**1 hour + exercise every day** Yes can cope /No cannot cope

**2 hours + exercise every day** Yes can cope /No cannot cope

**Boisterous behaviour** Yes can cope /No cannot cope

**A dog that pulls on the lead** Yes can cope /No cannot cope

**Excessive shedding/moulting** Yes can cope /No cannot cope

**A dog that is unfriendly towards other dogs?** Yes can cope /No cannot cope

**A dog that is unfriendly towards children?** Yes can cope /No cannot cope

**A dog that is unfriendly towards strangers?** Yes can cope /No cannot cope

**A dog that is unfriendly towards cats?** Yes can cope /No cannot cope

**A dog that is muzzled when out walking?** Yes can cope /No cannot cope

**A dog that has separation anxiety?** Yes can cope /No cannot cope

**Barking/Howling when left home alone** Yes can cope /No cannot cope

**Anxiety when travelling** Yes can cope /No cannot cope

**Chewing/Destructive behaviour when in the home alone** Yes can cope /No cannot cope

**A dog with medical problems, associated costs and any treatment** Yes can cope /No cannot cope

**I can cope with all of the above** Yes can cope /No cannot cope

**Ideal Dog (please underline the answers that apply)**

**What size dog would you like?** Any Small Medium Large XL

**What age dog would you like?** Any 0-2 years 2-5 years 5-8 years 8+

**Would you prefer?** Male Female Either

**Where will the dog sleep at night?**

**Where will the dog stay when you go away (on short breaks or holidays)?**

**Has everyone in your household spent enough time in direct contact with dogs to ensure that they are not allergic?**

Yes No Unsure

**If you or a member of the household were allergic how would you manage this?**

**I will ensure that my dog is both mentally and physically healthy and if a health or behaviour problem developed I would seek expert advice and work through any problems**

Yes No Unsure

**Is there any relevant information that we should know about your lifestyle that would support your application?**

**Your Plans (please underline the answers that apply)**

**Do you plan on taking your dog to work with you?** Yes No

**Are you planning to: Have a baby?** Yes No

**Move house?** Yes No

**Go on holiday within 6 weeks?** Yes No

**Change working hours?**  Yes No

**Have you or your family been convicted of cruelty to an animal:** Yes No

**PLEASE REVIEW THE STATEMENTS BELOW**

Your information will be held on a central database, local computer file, or as a paper record. At SDR we take your privacy seriously and will only use your personal information to help us provide and improve our services as a charity, and to keep a record of our communications with you relating to the potential adoption of a dog.

You do not have to provide us with your information although, if you do not, it will mean that you are unable to use our services.  For example, we will be unable to complete an adoption without this information.

All data is safe and we will never pass it to a third party without your permission.

**If you are happy for Stokenchurch Dog Rescue to hold this data in any of the formats listed above please tick or write yes in the box. Without this we cannot progress the application as we would be unable to contact you.**

Occasionally SDR would like to keep you up to date with news and events. Please tick or write yes in this box if you would like receive such information

If at a later date you would prefer to not receive future messages from Stokenchurch Dog Rescue please email [admin@stokenchurchdogrescue.org.uk](mailto:admin@stokenchurchdogrescue.org.uk) or write directly to General Manager at Stokenchurch Dog Rescue

**I ACCEPT THAT STOKENCHURCH DOG RESCUE RESERVES THE RIGHT TO REFUSE TO RE-HOME A DOG WITHOUT GIVING DUE REASON**

**Signed……………………………………………………………**

**Date………………………………………………………………**